



COVID – 19 POLICIES & PROCEDURES

(Updated 08/15/2020)

This COVID-19 pandemic has our world turned upside down. As we enter our 37th year of dance excellence, Chickee's Dance World is committed to creating the healthiest, happiest, and safest environment for our dancers, families, teachers, staff, guests and the community. Please help us help you and your dancer by reviewing the guidelines below, based on the Massachusetts Workplace Safety and Reopening Standards for Youth Amateur Sports Activities – Phase III, Step 1, Expansion of Activity Number 1. There will be three options for classes:

1. In-studio Studio: Class sizes will be limited to allow for social dis-dance-ing.
2. Remote Dance Classes: Bring CDW into your home!
3. Customized Closed Classroom: Allowing your dancer and his/her circle of family, friends, homeschool groups and playgroups a social and high energy dance experience personalized just for them.

Please remember this is a fluid situation and the guidelines change often and rapidly. We ask for your patience as polices & procedures may change. We will communicate any and all changes as they occur. We understand this is a lot of information. If you have any questions/concerns, please contact us. We are here to help! **We are all in this together and together we will make this happen!** We are ready to dance with you all again. We hope you are ready too! To reach the CDW Office, please email us at cdw4dance@outlook.com or message us on Facebook.

General Guidelines

- If your dancer has experienced any COVID-19 Symptoms i.e. fever, chills, cough, shortness of breath, or difficulty breathing, fatigue, muscle or body aches, headache, sore throat, congestion or runny nose, loss of taste/smell nausea, or vomiting and/or diarrhea or in general has not been feeling well, please **DO NOT** bring them to dance and choose the remote option for that day.
- All dancers, teachers and staff must show no signs or symptoms of COVID-19 for 14 days before entering the dance studio.
- Temperature checks and verbal health questionnaires will be conducted on every person entering the studio. Anyone with a temperature of 100.4° F will not be permitted to enter the studio.
- Facial coverings must be worn by everyone entering & exiting the Worcester Business Center (as directed to do so per WBC's requirements). Facial coverings must be worn entering and exiting the studio, in the reception/waiting area, hallways and in the dance studio.
- Per current Massachusetts State Guidelines, dancers are not required to wear them once in their designated area to dance marked by CDW. We strongly urge dancers to wear masks appropriate for activity for an extra layer of security however it is up to the discretion of dancers and parents.
- You may arrive 5 – 7 minutes prior to class and line up outside the door.

Social Distancing

- All dancers, teachers & staff will remain at least 6 feet apart to the greatest extent possible. Hand holding, hugs, high fives will not be allowed (taking into consideration that some students have been together without social distancing since the pandemic began).
- There will be a limited number of dancers/teachers/assistants allowed in each studio. The maximum numbers are as follows: Studio #1 – 16, Studio #2 – 16, Studio # 3 – 13, Studio #4 - 10.

- The waiting room/lobby will be closed to all parents, siblings, family members, etc. Dancers will be greeted at the entrance door, by a member of the CDW staff, and escorted to their designated space in their assigned studio.
- All dancers will exit and be picked up, at the conclusion of their class at the door. No child will be left unattended and children 9 & under will not be allowed to exit the building without a parent, family member, etc.
- Class start and end times will be staggered as best as possible to eliminate gatherings at the entrance/exit.
- Each dancer will have a 6'x6', 6' x 7' or 6' x 8' area to dance (depending on which studio they will be in) as well as a designated cubby space or basket to keep their personal belongings.

Hygiene Protocols

- Alcohol-based hand sanitizer will be available at the entrance/exit to the WBC and at the studio for all students, teachers and staff both in the lobby and in all four studios. All will be asked to sanitize entering & exiting the dance rooms.
- Dancers must arrive to the studio dressed appropriately for their class. Clothing changes will not be allowed before, after or during class.
- Street shoes must be removed before entering each studio.
- Dancers should only bring what is necessary for class. No big dance bags, stuffed animals, pillows etc., will be allowed. Everything brought into the studio must remain in the studio with your dancer in their designated cubby/basket area.
- The dressing room will NOT be in use until further notice.
- Water bottles MUST have the dancer's name on it and MUST leave the studio with the dancer. Bottled water bought at the studio will be marked with the students name on it. Any food items purchased at the studio cannot be opened until the dancer has exited the studio. No outside food or drink (with the exception of water bottles) is allowed inside the studio.

- Any belongings left in the studio will be thrown away at the end of the night, so please make sure your dancer collects all of his/her belongings before leaving the parking lot.
- If dancers have a break between classes they will be asked to wear a facial covering and maintain social distancing, acknowledging that some students have been together since the beginning of the pandemic.
- All tumbling mats and classrooms will be disinfected at the end of every class.
- Bathrooms will only be used by dancers and CDW staff. Bathroom breaks will be organized for each class room and will be cleaned after each break. Hand washing with soap and water and sanitizing will be required before returning to their class. Having your dancer use the bathroom before coming to class would be a great help.

Staffing & Operations

- Classes will be scheduled, as best possible, to keep most of the same dancers together in the same studio space. Teachers will rotate each studio. Teachers will be required to sanitize their hands before entering and exiting each studio.
- All CDW Staff will be educated on social distancing, hygiene and cleaning protocols.
- CDW will maintain a complete list of dancers and staff for each class and any other persons who remain on-site for a sustained period of time to facilitate contact tracing, in the event someone tests positive for the virus.
- All parents are highly encouraged to use the Parent Portal on the CDW website to pay tuition. If paying by check or cash please put the payment in an envelope clearly marked with the student's name and the purpose of the payment, give it to the front desk or the teacher of your dancer's class, you will receive a receipt in your email when the payment is posted. Credit cards can be run at the studio as long as someone is at the front desk or if you make arrangements with CDW.

- Meetings with the directors at CDW to discuss classes, accounts, etc. should be initiated through email, cdw4dance@outlook.com, and then if needed, a phone call. Unfortunately, at this time, in person meetings are discouraged.

Cleaning & Disinfecting

- Class times have been staggered to allow for the cleaning of each studio (doorknobs, floors, and high touch areas) before the next class begins. Late drop off or pick up of dancers is **NOT** allowed.
- In the event of a positive COVID-19 case, the studio will be shut down for 24 - 48 hours for a complete disinfecting, in accordance with the current state guidelines and all classes will meet virtually.
- In order to do our very best, keeping our studio safe and our dance families, students and staff safe, CDW has hired ElectriClean, Inc., experts in surface sanitation who will come in and sanitize our entire space and all equipment. Please go on to their website to learn about the effectiveness of their services, ElectriClean.net. We are investing in the equipment to frequently sanitize the studios, equipment etc., ourselves. As always CDW will continue to provide the absolute best services for our students.

Just a Reminder:

Chickee's Dance World cannot completely prevent you (or your children) from becoming exposed to, contacting, and/or spreading COVID-19 while utilizing its services. While it is our intention to operate in complete compliance with all state and federal regulations issued with respect to COVID-19 safety protocols, it is not possible to completely prevent against the presence of the disease. Therefore if you choose to utilize the services of or enter into any premises managed or controlled by Chickee's Dance World, you may risk exposing yourself (or your child{ren}) to and/or increasing your risk of contracting and/or spreading COVID-19. To reach the CDW office, please email cdw4dance@outlook.com.